

!
!
!
!
!
!
!

!

- 1 Introduction and scope of this policy
- 2 Defi

than the College are required to advise the Head of HR of their attendance and provide copies of attendance certificates if requested.

3.3 Disclosure and Barring Service disclosures

- 3.3.1 Those who are involved in work situations where they have sustained or regular unsupervised access to children or adults at risk are exempt from the

3.4.4 Under

3.6 The attendance of children and/or adults at risk at College events.

3.6.1 The College has a statutory duty to ensure the health and safety of people attending an event held in College. The College Conference Office is responsible for assessing whether the nature of any event held in College may represent a risk to health and safety. In particular, consideration will be given to the safety and security

Chaperones assisting in the care of choristers during trips and visits and adult members of the Chapel Choir are also subject to DBS checks. Choristers must be supervised at all times by a responsible adult who has been subject to a DBS check.

3.7.4 Parents

4. Code of Conduct

Those working with children or adults at risk must follow the Code of Conduct below which is based upon Church of England's Code of Safer Working Practice (2021).

4.1 *If working with children or adults at risk:*

-

- Smoke or drink alcohol in the presence of children, except when this is a social situation with family members/carers present
- Arrange social occasions with children and young people (other than events which also include family members/carers) outside organized group occasions.
- Befriend children, young people or adults at risk on social media.
- Make or store photographs or videos of individual children in the Choir on your personal phone, devices, cameras or computers, or not in relation to the group activities and purposes of the Choir.

4.3 *In addition, in specific reference to children and bribery of the Choir*

- You must not make any contact with choristers or probationers or their families for reasons unrelated to the activities and work of the Choir.
- On no account should you give a chorister or probationer a gift or do anything which could be in any way considered a bribe or inducement to enter into a relationship or give rise to any false allegations of improper conduct against you.
- There must be no social media contact between you and the choristers or

5.2 Physical Contact

5.2.1 Applying cautious common sense, a member of staff, worker or volunteer

5.4.3 Any allegations of abuse made against

- 6.2 Parents, choristers or others who have any concerns at any time relating to the safety of members of the Choir should contact the College's Designated Officer for the Safeguarding of Children (DOSC) (see 8) without delay, who will liaise with the College's DSL. Parents, choristers or others may also contact the College's DSL directly.
- 6.3 If anyone feels unable to convey a concern to a senior member of College, then the NSPCC Whistleblowing Helpline should be used: the number is 0800 0280285. Children may wish to speak to their parents first about anything or anyone that is worrying them or

8. Contact Details

Designated Safeguarding Lead, Jesus College, Cambridge

The Bursar

bursar@jesus.cam.ac.uk

01223 339497

Designated Officer for the Safeguarding of Children, with regard to the College and Chapel Choirs

Dr Christopher Burlinson

cmb29@cam.ac.uk

01223 330788

Cambridgeshire Children's Social Care (Children)

0345 0455203

Out-of-hours emergency duty team: 01733 234724


referralcentre.children@cambridgeshire.gov.uk

Cambridgeshire Local Authority Designated Officers for

Appendix A: Safeguarding Training Index

!

This index is not exhaustive, but anticipates the safeguarding training needs for roles with particular responsibilities for the safeguarding of children or adults at risk. Unless otherwise specified, training should be completed and refreshed every three years.



Appendix B: Safeguarding & Prevent Committee Terms of Reference